

When should your child stay off?

There is no need to keep your child away from school if they have: Athletes foot, Cold sores, Slapped Cheek, Glandular Fever, Hepatitis B/C, MRSA, Threadworms, Tonsillitis, Cold, Cough, Ringworm, Warts, Headlice or warts and verrucae. **Make sure you treat these conditions correctly and immediately.**

Keep your child off for the following illnesses:

- Sickness: 48 hours after last sickness.
- Whooping Cough: 48 hours from commencing antibiotics.
- Chicken Pox: Until spots have crusted over.
- Mumps/Measles: 5 days from onset of swelling/rash.
- Scabies: After first treatment.
- Impetigo: 48 hours after 1st treatment.

Our School Day

8.45am—Doors Open

9.00am— School starts and the gates are closed

3.25pm—The gates open for parents to collect pupils

3.30pm—School finishes

Term Dates

These can be found online at www.kensingtonjunioracademy.co.uk/term-dates

Rewards

The class with the highest attendance each week will receive 10 minutes extra playtime.

The class with the highest attendance each term will also receive a reward e.g. extra playtime, a non-uniform day, a film afternoon.

Children with 98% attendance or above each term will be awarded an attendance prize.



Kensington Junior Academy

Parent and Carer Attendance Information Leaflet

Inspire, Believe, Achieve!



Reporting Absence

If your child is too ill to attend School, parents/carers should contact School as soon as possible by telephone on 0115 9322920, preferably before 8.45am.

Please give your child's name and the reason for the absence. We ask that you contact us each day that your child is absent.

If we do not receive a reason for absence, then the following procedure will be followed to safeguard our children:

1. A phone call will be made to the first name on the contact list asking for a call to school to notify and confirm the reason for absence
2. If there is no response, school will ring numbers on the contact list, until a reply is received.
3. If there is no answer a text message will be sent asking parents/carer to contact school.
4. If school have had no response the absence will be marked as unauthorised. If we do not get a response by day 3 of a child's absence then a home visit will be made if possible, by either school staff or other agencies working with the family.

Holidays During Term Time

In September 2013 the government introduced new regulations making it clear that Headteachers must not give approval for any leave of absence during term time, including holidays, unless there are exceptional circumstances.

Any requests for term time leave should be made on a Request for Leave form available from the school office and handed in 4 school weeks before the first date of the requested absence whenever possible. You must have received written authorisation before your child can be absent from school.

Parent/carers may be issued with a penalty notice fine or prosecution should leave of 5 days or more be taken which is not authorised by the Headteacher, or where repeated incidents of leave in term time for less than 5 days occur or where the unauthorised absence contributes to wider poor attendance that meets the legal threshold. Absence deemed for the reason of unauthorised leave in term time will be marked in the register with the Attendance code G.

You may be issued with a Penalty Notice should leave be taken which is not authorised. If unpaid this could lead to prosecution under section 444(1) of The Education Act 1996.

Contact Us

0115 9322920

info@kensington.djanogly.org

www.kensingtonjunioracademy.co.uk

St John's Road, Ilkeston, Derbyshire, DE7 5PA

Monitoring Attendance

Every School Day Counts!

We monitor children's attendance on an ongoing basis. Letters are sent out to parents every half term. If your child's attendance falls below 95% in a half term period you will get an amber letter. If your child's attendance falls below 90% in a half term period you will get a red letter. Attendance below 90% is classed as Persistent Absenteeism and may be followed up by the Headteacher and an action plan will be created. If attendance continues to fall following intervention and support from school the Local Authority will be notified and penalty notices may be issued.

Good Attendance Means - Being in school at least 95% of the time (between 180 and 190 days)

