

KENSINGTON JUNIOR ACADEMY - ATTENDANCE



Daily Attendance Procedure

Parents/carers to contact school on 1st day of absence. first day call and text (if no answer) is made if no reason for absence is received.

This is repeated the following day if child still absent and we have not been able to make contact.

If no contact has been made by the 3rd day of a childs absence a home visit will be made by SLT/Attendance admin.

